

Gibson County 4-H Agriculture Leadership Committee Officer Position Descriptions, Guidelines and Application

The GC4HALC officer team will be made up of the positions listed below. Please read each of the position descriptions to determine the one that is best for you! No position is of greater importance than the others. It takes a strong team to run a program to its fullest potential!

Office	Grade Eligibility	Description
President	9-12	Assists in preparing the meeting agenda, presides over the meetings, Works with 4-H agent, members and volunteers to plan and organize events
Vice President	9-12	Presides in the absence of the president, introduces and thanks speakers at programs as meetings, serves where needed
Jr. Vice President	6-8	Follows the guidance of the Senior Vice President in the appointed duties
Secretary	ALL	Keeps an accurate written record of the meetings, reads club's minutes, takes attendance
Reporter	9-12	Writes articles for the newspaper and club newsletter, takes photos at related events, uses social media for promotion of events and activities
Jr. Reporter	6-8	Follows the Guidance of the Senior Vice President in the appointed duties.
Treasurer	ALL	Help 4-H agent maintain an accurate financial report each quarter, notify members of funds being spent and earned.

Guidelines for ALL offices:

- Must be respectful to others regardless of age, sex, race, or religion
- Must abide by the 4-H rules and policies
- Must be willing and able to perform all appointed duties
- Must understand that if you do not fulfill your duties, you can be removed from your position by your 4-H agent and other officers.

To accept these terms, please sign below:

2016 Gibson County 4-H Agriculture Leadership Committee Application and Election Process

Please complete this form and return it to Katelyn Barker by July 31, 2016. If you need to use additional paper, please do so.

Name: _____ Grade: _____

Position(s) Desired: 1st Choice _____ 2ndChoice _____

Why would you be the best candidate for the position you chose?

If chosen, what changes would you make to the Agriculture Leadership Committee?

What does leadership mean to you?

In addition to this application, those running for an office must present a 1-2 minute speech at the August 8th meeting about why they feel they would make the best candidate for their desired position. For further questions, please contact Katelyn Barker at (731)855-7656 or katdwatt@utk.edu